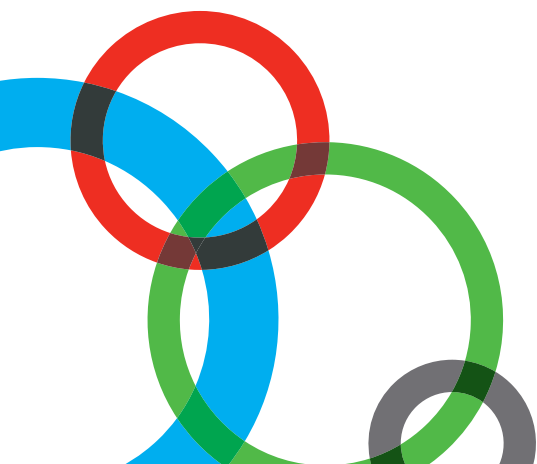




University Library Annual Report 2010-2011



Foreword



I took up the post of University Librarian & Director of Library Services in early February 2011. I am delighted to be back working in the University from which I graduated with an MA Honours degree in English Language & Literature in 1983.

My career in librarianship to date has been a varied and enjoyable one, which has embraced the Universities of Glasgow, Aberdeen, Abertay and Edinburgh – not always in straightforward librarian roles. For the three years immediately before joining the University, I worked for the Research Division of an international library cooperative known as OCLC, which is headquartered in the US.

I am delighted to have joined the University at a time when serious investment in the Library is in progress. I arrived midway through the academic year covered by this Report. Preparations for the first phase of our Main Library refurbishment were in full swing when I started, with the decant of Special Collections particularly to the fore. At the same time, our Liaison staff were working with Schools over the spending of book and journal budgets which had been considerably hiked by the first tranche of a 'Collections Enhancement' uplift introduced in Academic Year 2010-11.

By the late spring, all areas of the Library were working frantically to remove materials from Special Collections, and to set in place the temporary Library service which we operated throughout the closure period from the St Mary's Quad area – while also putting all hands on deck to ensure that services to our users ran as normally as possible. I am grateful to staff at all levels and in all teams for the excellent work of preparing for the Library Redevelopment project to move into its critical summer phase. The summer works saw a complete transformation of Level 2, our 'general study zone', fast-forwarding it from a very tired 1970s décor to a state-of-the-art study centre with a contemporary feel in the space of 16 short weeks. We also had some roofworks done, and heating and ventilation replaced on the two lower Levels.

With our Main Library refurbishment more than half-completed (the upper two levels will be done next summer vacation), our sights are now firmly set on finally giving the University's substantial and significant special collections and archives the accommodation they deserve. We are developing plans for a new Centre for Special Collections, so that we can bring our treasures back out of the Library Annexe on the North Haugh and house them in purpose-built storage and display facilities, fully equipped with reading and teaching rooms to accommodate the usage that they will undoubtedly attract.

The University Library has the privilege of serving an internationally renowned and very successful University. I hope that, in the years ahead, with the efforts of a dedicated and highly talented team of staff, we can improve the Library to the point where the University can be justly proud of it.

A handwritten signature in black ink, appearing to read 'John A. MacColl'.

John A. MacColl
University Librarian & Director of Library Services

Main Library Redevelopment

In the summer of 2010, with the University grappling with the effects of the world financial crisis, the decision was taken by the Principal's Office to cancel the major Main Library redevelopment project which had been planned – with a budget of £45m – as a full-scale refurbishment and extension. A more modest project took its place, with a £7m budget for refurbishment, without an extension, together with an additional £4m for expenditure to improve the Library's collections over a four-year period (see *Collections Enhancement* below). A welcome, if challenging timetable was agreed, whereby the refurbishment would take place in two stages, in the summer of 2011 and 2012. This led to a decision to use the new Library Store (subsequently named the Library Annexe) as a temporary location for Special Collections, which would require to be decanted in their entirety to allow Level 1 to be refurbished as part of the first phase of refurbishment in the summer of 2011.

This resulted in the appointment of a team of project assistants, and a Move Project Manager. Special Collections closed in February to allow the move to proceed. The decant to the Annexe (and several additional outstores) was achieved by the late May deadline, a considerable achievement, given the difficult timescale imposed on it. A separate move company was employed to assist Library staff to move to their various summer locations – the Library Annexe for Special Collections staff, Butts Wynd Computer Classroom (Cataloguing & Acquisitions), and the Bute Building (all other staff).

The Main Library was then handed over to contractors Gilbert Ash for the programme of works which by the end of the summer had resulted in refurbishment of Levels 1 and 2, together with work to replace mechanical and electrical systems. The work on Level 2 saw the introduction of several new features. These included a Welcome Desk, a café, security gates, new study furniture, a book return and sorting machine, bookable study rooms, an integrated and more welcoming Help Desk, and a reconfiguration of space to accommodate the needs of 21st century university students. Main Library services were switched to St Mary's Library for the summer, with additional study space provided in seminar rooms and classrooms in St Mary's Quad and Medieval History. We faced some initial concern from taught Masters students working on dissertations over the summer, but with the help of colleagues in Registry and Residential & Business Services we were able to provide additional study rooms elsewhere on the campus.

A book recall service operated to allow borrowing to continue, and Library staff were able to enter Levels 3 and 4 twice a day to retrieve and return books recalled via the Catalogue.

Special Collections reopened its services at the end of June, operating from the Library Annexe, where three portable cabins have been erected to provide a temporary reading room and some staff accommodation.

Academic Liaison

The Academic Liaison Team was delighted to welcome Hilda McNae as its new Academic Liaison Librarian for the Social Sciences.

The Team has greatly welcomed an increase in invitations to attend Staff/Student Consultative Committees and has found it extremely beneficial to be working with new Student Presidents and the SRC Education Committee. The Senior Academic Liaison Librarians continue to attend the Madras Linkage Group and the Evening Degree Forum, and the Librarian for Arts & Divinity sits on the University's SELF and FILTA panels.

The Team introduced [LibGuides](#), one of the first libraries in the UK to use this service. Guides have now been produced for all subject areas and they have proved very useful and popular tools.

This year was the first full year of the Library's Reading List service, which has been an important initiative in ensuring that online reading lists are available to students and in providing the Library with information about texts that we need to buy. We use a system called Aspire from the library systems company Talis to manage this service. Approximately 30% of modules were covered in the first year.

Another successful Liaison-led initiative was the reintroduction of Library tours, with over 1,000 students participating. We also operated a Roving Enquiry Service during Weeks 1-4.

The Library has participated in a three-year Scottish Government-funded initiative to help improve medical education in Malawi, which has now come to an end. Vicki Cormie visited Malawi to work with the librarians at the College of Medicine, and Diana Mawindo, the Senior Assistant Librarian, had a successful visit to Scotland in the summer.

We delivered a library session as part of the School of Management's Collaborative Leadership Programme for NHS Fife and Fife Council.

As part of the Library's Open Journals System project, Academic Liaison initiated the online publication of the School of Divinity-sponsored journal *Theology in Scotland*.

User Services

In the run-up to the summer closure, User Services staff were key in delivering continuous frontline services to patrons right up until the building closed on May 25th. Members of the team were also involved in the planning of the Redevelopment project, particularly as some radical changes were being introduced, such as self-service for returns, automatic book sorting, self-service for holds, integrated Library/IT Helpdesk operation and progression towards a cashless operation.

User Services coordinated the mammoth daily retrieval operation of books from the Main Library during the summer as well as the frontline enquiry service from St Mary's Library. Throughout the closed period, Library staff retrieved 17,425 books (1,200 per week) from the Main Library which had been recalled by users, and reshelved 23,399 books (1,600 per week), by means of a team which entered the upper floors twice a day, wearing hard hats!

Operations

Significant progress was made in relation to the staffing of our building operations with the creation in Autumn 2010 of a new Library Attendant team. The custodian/janitorial effort in the Main Library had for a number of years been delivered jointly between Estates' janitors and evening/weekend Library Attendants.

Existing posts were migrated from Estates to the Library in order to complement additional new posts that were created. David Ballingall was appointed as Senior Library Attendant and the integrated team which he leads has made an immediate impact on Library operations.

As the only team that always has a member of staff present in the Library building throughout our opening hours, the Attendants provide an essential and consistent frontline support service to users. Having this team as part of the Library staff has allowed us to involve them more fully in both the planning and the operation of our increasingly popular facilities.

Collections

The Collections Team has been active in several areas. Priority has been given to the Library's on-going participation in the [UK Research Reserve](#) (see below). We have also completed the Multiple Copy Rationalisation Process in Divinity (1,462 items withdrawn, and 64 items moved to the Main Library). The move of the History Class Library into the Main Library was also achieved this year (122.35 linear metres added to Main Library, and approximately 105 linear metres withdrawn).

In order to deploy our staffing resources more efficiently, we integrated our Interlibrary Loan/Short Loan group into the Collections Team, with some changes to staffing.

The Team continues to be heavily involved in planning within the Main Library Redevelopment Project. This has included a thorough reassessment of the Reference Collection, and planning for a major move of main Library stock during next Academic Year, in preparation for Phase 2 of the Main Library Redevelopment Project.

UK Research Reserve

The UK Research Reserve (UKRR) is a collaborative distributed national research collection managed by a partnership between the Higher Education sector and the British Library. It allows academic libraries to reclaim shelf space by submitting duplicated stock (back copies of journals at present) to the British Library in a managed process which ensures that a minimum number of copies of printed materials are held in national repositories. At the present time much of the emphasis is on journals, particularly those whose backfiles are now available in digital form. During Tranche 3 (July-December 2010), we submitted two lists of journals which accounted for 140 linear metres (or 435 titles). Of these, we were asked to retain approximately 16 linear metres. The remaining material was either disposed of ethically or sent to the British Library. All records have been amended accordingly, and retained titles are marked as being held by UKRR. For Tranche 4 (January-June 2011), we identified titles in a number of scientific subject areas, including Biology, Computer Science, Earth Sciences & Geography, Mathematics, Medicine, Physics & Astronomy and Psychology. We submitted one list which accounted for 295 linear metres (or 386 titles). We were asked to retain 18 linear metres of this.

Gifts & Deposits

We received seven linear metres of books on the American Civil War from the library of Arthur Birse Rae, a student at the University 1959-1963.

We also received approximately 18 linear metres of material from the family of Dr George Sorrie who resided in St Andrews. The collection includes material about the history of Aberdeenshire and also about World War 1.

The first instalment of the Russell Cawthorn Collection was deposited this year, amounting to just over 1,000 titles on World War 1 and related conflicts. We are also waiting to process a large and significant collection of around 2,500 books from the estate of Robert Oresko. This is a very significant gift of early modern European material.

Collections Enhancement

The Library's materials budget for 2010-11 received a baseline uplift of 39% (£700k). This was in order to recognise gaps in research collections, and Schools were requested to identify research materials – books, journals and bibliographic databases – to help to close these gaps. This uplift was initially presented as the first tranche of a £4m additional spend over four years. However, with the award of the 2011-12 budget in the late spring it was confirmed that the uplift would be sustained for the future. This is welcome news since, although it means that it will take longer than four years to reach £4m, it will also avoid the need to make cancellations to journals and datasets purchased from the increased funding, and continue the trajectory of improvement which should in time bring the Library into line with peer institutions.

Electronic Resources

The Library constantly evaluates new technologies and resources which will benefit users and meet the evolving teaching and learning needs of staff and students. One result of this has been a significant and growing investment in scholarly e-resources and e-books. E-resource acquisitions continued to increase during this period, in line with this commitment to the digital format.

E-books

By July 2011, we had access to 169,072¹ e-books. While we have access to these, they have yet to be added to SAULCAT, making the actual e-books total 369,940. The Library's e-book collection covers most subject areas, ranging from individual titles and series such as *Oxford Scholarship Online*, to reference e-books.

Although we will still purchase print when specifically requested, wherever possible electronic copies of current Multiple Copies and Short Loan course materials are purchased, to ease pressure on space and to ensure easier access for users. Teaching staff increasingly use e-books and e-journal articles as recommended reading, which is of particular benefit to the growing number of distance learning students.

Many textbooks are not available as e-books yet, due to publishers' concerns about the impact on print sales, but the results of the *JISC Collections E-textbook Business Models Study* – in which St Andrews was the only Scottish participant – will inform the development of sustainable business models for online course texts.

E-journals

By July 2011, we had access to 35,625 e-journals (all recorded in SAULCAT).

Many of these are included in publishers' 'big deals' negotiated by UK or Scottish library procurement agencies or consortia; others form part of permanent-access purchases made by the Library; while others are individual journal subscriptions, and open access e-journals.

We also acquired some important e-journal archive databases during this period. These help to ensure permanent access for users and complement the ongoing work being carried out with the [Portico](#) service and the JISC-funded [LOCKSS](#)² digital preservation project, for which the Library made a successful bid in the pilot programme stages.

Bibliographic Databases

The Library's commitment to acquiring electronic resources to support and strengthen the teaching and research carried out by Schools was evidenced by a number of important new database purchases. These included permanent access to several e-book and major e-journal archival databases such as the *Springer eBook Collection*, *RSC eBooks*, *Lyell Collection*, and others.

While adding access to full-text material, these purchases also enable the Library to meet the strategic aims of offering users guaranteed permanent archival access and value for money, as well as providing scope for space and print collection rationalisation in the case of some e-journals.

During this period, several new subject databases were also added to the Library's e-resources portfolio on a permanent or subscription access basis.

1 This total excludes the c 135,000 titles in *Eighteenth Century Collections Online (ECCO)*; the 65,000 19thC British Library e-books in *JISC Historic Collections*; *Books 24x7: ITPro* (10,519 titles), the content of *Oxford Scholarship Online: Classical Studies* (198 titles), and *Brill Classical Studies e-Books Online* (151 titles), purchased at the end of July 2010.

2 'Lots Of Copies Keeps Stuff Safe.'

Search Software

We launched our *SEEKER* service this year. *SEEKER* allows many of the Library's e-resources, and SAULCAT, to be 'cross-searched' (ie multiple databases searched at one time by inputting values in a single search field, or combination of fields), and results manipulated in various ways. It removes the uncertainty of not knowing which of the many Library subscription databases to use, and simplifies access to available full-text. The service uses technology from online publisher and information company Ebsco.



Allied to the *SEEKER* implementation, *OpenURL* link resolver software was also embedded. This allows users to link directly from *SEEKER* search results into the full-text of the referenced item if we have a subscription or access through an e-resource, or to details of print holdings.

Access to subscribed e-resources requires to be verified using 'authentication' software. Like many other university libraries, St Andrews made a transition³ in its authentication technology this year. This now means that users can login from off-campus, with their University computer account username and password details, which improves personal security and ease of local administration.

3 From the *ATHENS* system to a new standard known as *Shibboleth*.

Cataloguing, Book Processing & Repository

Cataloguing

One of our major projects has been the transfer of the stock of the Centre for Amerindian, Latin American and Caribbean Studies (CAS) library into the Main Library. This consisted of 4,677 monographs, comprising both transfers from the Centre library and work on a substantial set of gifted periodical holdings. This work is now almost completed. The work on the periodicals from the CAS Library started in May 2011 and lasted for four months. During that time, approximately 190 new serial bibliographic records were created, and a further 60 were upgraded and updated. The stock was [identified](#) as a virtual specialist collection on SAULCAT.

We also undertook profiling and integration of Library catalogue data into *SEEKER*. This necessitated detailed specification work to map our data and refine the display interface for this data in the *SEEKER* service.

We contribute our catalogue data to various union catalogues worldwide. Regular monthly updating of the international Worldcat database with our holdings was re-established, and we also submitted our data to the UK research libraries' COPAC database and the UK serials database SUNCAT. Our catalogue was also integrated and made searchable using the University's smartphone app, iSaint.

We worked in partnership with the Collections Team on a number of projects. These included retrospective cataloguing of periodicals to support UKRR activity and rationalisation of print periodical stock and of the Reference Collection.

We are working on the cataloguing of a number of named 'Gift' collections. Support was provided for stock transfers within the Main Library (including the integration of the former Wellbeing Collection and the whole stock from the former Biology Library into the Main and JF Allen Libraries).

E-book cataloguing work increases. A particular example is the original creation of bibliographic records for *Mediaeval and Early Modern Sources Online*. A large set of 112,929 records was loaded from EEBO (*Early English Books Online*) into SAULCAT in January 2011. Other significant new collections loaded were Springer and Elsevier e-book collections.

Repository Team

The Library's Repository Team has worked closely with the Research Policy Office over the implementation of the University's new central Research Information System [Pure](#). It has participated in training sessions for academic Schools and central units, and has been involved in planning for the Research Excellence Framework (REF) 2014 exercise. We renamed our research repository *Research@StAndrews:FullText* to brand the service alongside the new University research portal *Research@StAndrews*. The repository was previously known as the *University of St Andrews Digital Research Repository*. We also launched our [Open Access blog](#) and participated in various awareness-raising events for Open Access publication. Team members contribute to various blogs in the field of Open Access and institutional repository development. At a time when the UK's Research Councils are placing increasing emphasis on the need for the research they fund to emanate in freely accessible outputs, the presence of an active repository is more important than ever. In addition to working on the cataloguing and ingest of research outputs, the Team assists academic authors with understanding the policy framework around deposit, the mandates and requirements of the Research Councils, and the administration of funds to support publication of journal articles in Open Access journals.

In June 2011 the thousandth item was deposited in *Research@StAndrews:FullText*. To celebrate the event we invited the thousandth item author, and several other authors of theses or papers close to the thousandth item, to a celebratory mini-reception during Graduation Week.



Repository authors and Library staff celebrate the one thousandth deposit in the Repository *Research@StAndrews:FullText*

Current theses are deposited in the repository as part of their publication process. We have also been digitising older theses, using the British Library's EThOS service (305 of our older theses are now available from [this source](#)).

This year also saw our first [portfolio thesis](#), from the School of Medicine, presenting the challenge of integrating complex metadata records for thesis and publications.

We have also now set up an [Open Journal Systems](#) implementation, and have two pilot journals in test production. This provides an infrastructure for those who wish to publish Open Access journals, with articles being held in the research repository. The system is used worldwide to support a large number of journals of all types, from undergraduate journals used in teaching, to 'heavyweight' fully peer-reviewed research journals.

Research@StAndrews:FullText also now holds the monograph series [St Andrews Studies in French History and Culture](#).



Special Collections

Much of this year was dominated by the imperative to decant all of Special Collections to the North Haugh Library Store, which was renamed the Library Annexe during the year. Staff offices and reader facilities also had to be relocated. The entire project had to be completed by 26 May 2011. Special Collections closed to the public on 7 February to allow this to be achieved. Project personnel working with regular staff, and with input from a specialist commercial carrier for selected parts of the move, put in an enormous effort to ensure that the work was completed on time, and handover to the building contractors was achieved on schedule. Special Collections reopened to users and the public at the Library Annexe on 27 June. The move took 32 weeks and involved 56 people, with over 213,000 rare books, approximately 17,000 archival units and 600m of photographic collection material being wrapped, crated and moved.

The available space in the Annexe was not sufficient for the amount of material moved (which had been difficult to calculate due to the degree of compression of stock in Level 1 of the Main Library), and so a quantity of material has been crated and stacked temporarily (in unsatisfactory conditions) in the Bute Medical Building and other outstores. A solution is required for this material in the short term. The environmental conditions in those areas of the Annexe which do not have humidity control are also causing some concern, and are being carefully monitored.

The project team, whose members completed their year-long contracts with us during the summer and autumn of 2011, were hugely important to the department. Following the move, they assisted with the preparation of location guides and with consolidation of the shelving of materials housed on the North Haugh.

Conditions in the temporary accommodation are cramped. The reading room has only six bookable seats and is located in a portable cabin adjacent to the Library Annexe. The need to book a seat and to request material in advance means that our service is less reactive to the user than we – or they – are used to. Teaching and provision of materials for classes resumed at the start of semester, but there are obvious difficulties in teaching within such a constrained environment, when material needs to be laid out for display.

The next phase is for intensive work to go into the preparation and planning of a new building for Special Collections and we welcome the fact that as a central strand of the University's 600th Anniversary Campaign, the plan is to raise approximately £10m to develop a new Centre for Special Collections.

Despite the rigorous demands of the decant, the department has not been idle in other respects. In the seven months of the year during which we were open to the public we served 1,352 research visits to the department, comprising 593 by St Andrews staff, 299 St Andrews postgraduates, 156 St Andrews undergraduates, and 304 non-St Andrews University visitors. In addition we answered 360 external enquiries registered for Freedom of Information (FoI) purposes, and a good number of internal University enquiries, on a host of different subjects. We engaged as fully as circumstances allowed with teaching (statistics given under *Key Performance Indicators*, below), and participated in broader professional and sectoral activities such as attendance at bodies such as the Rare Books in Scotland forum (RBiS) and the *Scottish Universities Special Collections and Archives Group* (SUSCAG). A number of presentations and external activities are listed individually later in this Report.

At the beginning of June, a new Special Collections blog, [Echoes from the Vault](#), was launched by Daryl Green, Rare Books Cataloguer. So far it has been used mainly to describe discoveries made in the cataloguing of our Rare Books collection, but this new web publication also describes some of the other work going on in Special Collections. From its launch in June until the end of August 27 posts were made to the blog, which by that date had received an impressive 5,489 hits.

In June, the [discovery](#) of a set of 17th Century heraldic playing cards mounted inside an uncatalogued book, publicised through the blog, attracted a degree of press attention. This discovery was made in the course of a project to complete the cataloguing of the British section of the Typographical Collection (just completed as this report goes to press: for statistical information on the project as a whole, refer to the [blog post](#)). The information gained from this project is noteworthy: for example, it appears that we have 75 items in the collection which are not known to exist anywhere else in the world, and a further 400 which exist in fewer than 6 copies – further evidence, if it were needed, of the value of our collections.

We were delighted to learn in June that our bid to the Joseph Levy Foundation for funding to catalogue and digitise the Laurence Levy Photographic Collection of over 200,000 historic golfing colour slides, which has been on deposit with us for some time, was successful. The Collection represents the legacy of Lawrence Levy's lifelong passion for the sport of golf and both its formal and informal photographic documentation, and has the potential to provide a unique publicly accessible resource for golf enthusiasts and sports researchers. This award, which amounts to £267,859 over four years, will allow the entire collection to be rehoused, digitized, digitally archived, indexed, catalogued and exhibited online.

In September 2010, Special Collections published *Treasures of St Andrews University Library* (Third Millennium Publishing), the first book in the University's 600th Anniversary publication series. The book presents 50 selected items from across the collections, each accompanied by a short explanatory essay by an expert in the field. It also features an introductory essay by Elizabeth Henderson, Rare Books Librarian, outlining the history of St Andrews University Library from its beginnings in a few mediaeval cathedral book presses to the modern hub of learning within an institution of international academic reputation which it is today. In June 2011, Head of Special Collections Dr Norman Reid published *Ever to Excel: an Illustrated History of the University of St Andrews* (Dundee University Press in association with the University of St Andrews). Lavishly illustrated, the book presents the vibrant and often turbulent 600-year story of the University within the wider historical contexts of society, religion, politics and culture.

Communications

The new Library [website](#) was launched on February 7, 2011.

We introduced a new 'You Said, We Did' feedback initiative, which received 130 comments and suggestions. We encouraged users to give us their views through a draw in which an iPod was on offer, and a foyer presence in the Main Library.

Other new additions to our methods of communication with users included a 'Library pollbox', which allows users to vote on matters such as service changes or even choices of furniture within our refurbished Main Library areas, and new canvas Library bags, given out to those attending sessions where Library documentation is handed out.

The '@ the library' E-Resources blog, designed to keep users up to date with electronic resources, database trials, access issues and e-resource news, continued to prove popular. Twitter and Facebook have also been used to provide timely updates on e-resource issues. In August 2010 the Library introduced a [Twitter account](#) as a means of posting news for Library users. It currently has 258 followers. In January 2011 we introduced a [Facebook account](#), for staff to post information, and with feeds from Twitter and Library blogs.

Events

Our series of King James Library Lectures, organised to mark the 400th anniversary of the King James Library in 2012, continued this year with *The Library in Film*, delivered by Professor Laura Marcus of the University of Oxford, on 20 April.

Friends of St Andrews University Library

The Library's Friends Group continued its series of Spring and Autumn Lectures:

- Faith Liddell (Festivals Edinburgh), *Books, Vision & Ambition in an Age of Austerity*, November 22, 2010.
- Colin and Anne Edgar, *Innerpeffray Library*, March 16, 2011.

Two editions of the Friends Newsletter have been produced in the present format by the editorial team.

Notable Acquisitions

The Faculty of Divinity received a £10k bequest from the estate of Professor Robin Wilson to purchase New Testament monographs.

Rare Books

The first and seventh items printed by Virginia and Leonard Woolf at their Hogarth Press:

Two stories, written and printed by Virginia Woolf and L.S. Woolf. [Richmond] : Hogarth Press, Richmond, 1917 (r PR6045.O72T8).

and

Kew Gardens, by Virginia Woolf. [Richmond] : Hogarth Press, Richmond, 1919 (r PR6045.O72K4) (also see [blog post](#)).

An early example of the Andro Hart (Edinburgh) bindery:

The psalmes of David in meeter, with the prose. Edinburgh : Printed by Andro Hart, 1611 (TypBE. C11HP) (also see [blog post](#)).

An Anstruther book comes (almost) home:

Historia rerum Britannicarum, by Robert Johnston. Amsterdam: Johann Ravestein, 1655. With the armorial bookplate of Sir John Anstruther (1673-ca. 1754) (r17 DA300.J64).

An addition to the Salmond Collection:

Tracings from books, prints and facsimiles : Vol. II / [by George Arthur Smyth]. 1863 (Vol. 1 already existing within the collection: Sal f Z265.S6).

Manuscripts

Under charge and superintendence of the Keeper of the Records of Scotland: additional church records, in the CH2 and CH3 series, especially from Martyrs Church, St Andrews after its union with Hope Park.

Additions to St Andrews Masonic Lodge records (msdep68).

Travel journal by Richard Peele Hobson on a voyage from Liverpool to South America, 1859 (ms38777).

Family receipt book, a manuscript recipe book in several hands, kept by Edwards family, including both cookery and medical remedies, 1751, including 'Artificial Asses Milk'; 'Orange Posset'; 'Mince Pyes'; 'For the Bite of a Mad Dog' (ms38783).

Manuscript recipe book, probably compiled by a young woman living in the Midlands, 1846-1859, including 'Oyster Sausages'; 'A dish of Hearts'; 'To Make a Venison Pasty' (ms38784).

LP record of 'A Musical Alchemist' (Count Michael Maier, 1568-1622), canons selected from Atalanta Fugiens (1618), and Canon Hydrogenesis by Rose and Sawyer, sung by St Andrews University Choir at the Royal Institution, London, on 22nd November 1935 (ms38832).

Manuscript volume of the *Office of the Dead*, including plainchant memorial Mass, initials decorated in blue and red ink, probably from Northern Italy, 15th c (ms38818).

Commonplace book containing notes on agricultural practices for livestock and arable farming, tracings of farm buildings and agricultural equipment, 19th c (ms38817).

Les Cinquante Octonaires sur la vanitie et inconstance du monde, by Antoine de la Roche Chandieu, in a miniature manuscript by the well-known calligrapher, Esther Inglis (1571-1624) (see [blog post](#)).

Muniments

Regular transfers of records from administrative departments, including Registry and Human Resources, and several academic Schools.

Photographs

12 rare photographic books, mostly relating to French Avant-Garde, including Cartier-Bresson, Robert Doisneau. Purchased for the History of Photography programme in the School of Art History.

Publications by Library Staff

Crawford, Alice. Entry for Rose Macaulay in *The Encyclopedia of Twentieth-Century Fiction*, ed. Brian Shaffer (London: Wiley-Blackwell, 2011).

Faulds, Helen. Item on University of St Andrews Library participation in the UK Research Reserve. *UKRR Newsletter*, February 2011.

Hart, Rachel. '1911 – A Year to Remember?' *Alumnus Chronicle*, 2011.

Proven, Jackie and Aucock, Janet (2011) [Increasing uptake at St Andrews: Strategies for developing the research repository](#). *ALISS Quarterly* 6(3): pp6-9.

Reid, Norman. *Ever to Excel: an Illustrated History of the University of St Andrews* (Dundee University Press in association with the University of St Andrews), 2011.

Treasures of St Andrews University Library, (ed. Reid, Norman with Marc Boulay, Rachel Hart, Elizabeth Henderson, Moira Mackenzie and Maia Sheridan), University of St Andrews and Third Millennium Publishing, 2010.

Young, Jean. [JISC Collections e-textbook business models trials, 2009-2010: Library Case Study – University of St Andrews](#).

Conference Presentations

Aucock, Janet. [CRIS and Repository integration: The St Andrews perspective](#) *RoMEO and CRIS in Practice* (Aston Business School Conference Centre, Birmingham, 1 April 2011).

Aucock, Janet (with Anna Clements (Business Improvements)) Pure-OAR Implementation (*Repository Fringe*, University of Edinburgh, 4 August 2011).

Boulay, Marc. 'Scotland's Industrial Photographic Production, Technologies and Distribution: The Legacy of James Valentine and George Washington Wilson' (*Los Grandes Difusores de la Fotografía en la Europa del XIX Conference*, Valencia, September 2010).

Cormie, Vicki. Presentation on Libguides at the 1st *Scottish Library Teachmeet* in Stirling, 22 July 2011.

Cranston, Pam. 'The Valentine Family'. Presentation to the National Trust for Scotland, Dundee, November 2010.

Hart, Rachel. 'Reflections on the Celebrations of the Quincentenary of the University of St Andrews, September 1911' (presentation to University Development Office, 6 September 2010).

Hart, Rachel. 'The Treasures Trail: the Evolution of a Book' (presentation to the Friends of St Andrews University Library, 15 September 2010).

Hart, Rachel. 'Archives Enabling the Imagination' (*International Conference on Memory, Identity and the Archival Paradigm: an Interdisciplinary Approach*, Dundee, 8 December 2010).

Hart, Rachel. 'Handwriting in the Age of Mary, Queen of Scots' (presentation to Greyfriars RC Primary School, St Andrews, June 2011).

Henderson, Elizabeth. *Brothers in Benefaction: Scot of Scotstarvit and Drummond of Hawthornden* (Seminar paper given to the University of Edinburgh's Centre for the History of the Book Research Seminar series, 12 November 2010).

Henderson, Elizabeth. '£5 for books from Paris' (The Colloquium for Scottish Medieval and Renaissance Studies, Glasgow, 9 January 2011).

MacColl, John. Presentation as part of Response Panel on theme 'The Future of Higher Education and the Global University' (*FutureCast: Shaping Research Libraries in a Networked Age*, Washington DC, 6-8 June 2011).

Mycock, Jane. 'Freedom and Conscience in the University' (*UNIV Forum*, Rome, April 2011).

Mycock, Jane. 'Surprises from a Scottish Archive' (*Language School for Teachers of English as a Second Language*, Glasgow, July 2011).

Proven, Jackie. [Developing and implementing an integrated system to support researchers: the St Andrews experience](#) *Research Management – Smoothing the Way* (Royal Institute of British Architects, 27 January 2011).

Reid, Norman. 'The Special Collections of the University of St Andrews Library' (Presentation to the Friends of Innerpefferay Library, 15 September 2010).

Reid, Norman. 'The Role of the Archivist: an Historiographical Conundrum' (*Archival Traditions and Practice. Are Archivists Historians? The Annual Conference of the International Council on Archives Section for University and Research Institution Archives*, Prague, 29 September – 3 October 2010).

Reid, Norman. 'Trailing the University Library's Treasures' (presentation to the Strathmartine Trust, 10 November 2010).

Reid, Norman. 'The Role of the Archivist: an Historiographical Conundrum' (*Memory, Identity and the Archival Paradigm: an Interdisciplinary Approach: Conference of the University of Dundee and the Royal Society of Edinburgh*, Dundee, 8-10 December 2010).

Reid, Norman. 'University of St Andrews Library Photographic Collections' (presentation to Moulin and Pitlochry History Circle, 28 February 2011).

Reid, Norman. Participation in 7-part radio series: *The Scottish Intellect* (recorded March 2011, broadcast BBC Radio Scotland September 2011).

Upton, Jeremy. 'Librarians' involvement with CRIS developments: the St Andrews perspective' (*Research evaluation – is it our business?* JISC-Assisted Bibliographic Services User Group Session, June 2011).

Woodman, Isla. 'Educating the Ecclesiastical Elite: University Education of the Scottish Episcopate, 1360-1560' (The Colloquium for Scottish Medieval and Renaissance Studies, Glasgow, 9 January 2011).

Professional Activity

Janet Aucock

- Committee member, Cataloguing & Indexing Group in Scotland.
- Representative, Scottish Digital Library Consortium Repository Group.

Colin Bovaird

- Treasurer, Scottish Academic Libraries Cooperative Training Group.
- Member, Planning Group, Scottish Libraries E-books Conference.
- Library Representative, Tayside & Fife Library Information Network.

Vicki Cormie

- Chair of Scottish Confederation of University & Research Libraries Health Committee.
- Supervisor – University of Sheffield Department of Information Studies 2nd Life students.
- Member of the Committee of the University Health and Medical Librarians Group.

Pam Cranston

- Director, Member of Council and Honorary Assistant Secretary of the Society of Archivists.
- Honorary Treasurer, Sound, Film and Photography Group of the Archives and Records Association.
- Member, British Photographic History.
- Member Scottish Society for the History of Photography (SSHOP).

Alice Crawford

- Committee member, Chartered Institute of Library & Information Professionals University, College & Research (Scotland) Group.

Daryl Green

- Member, The Bibliographic Society.

Rachel Hart

- Honorary Teaching Fellow, University of Dundee Centre for Archive & Information Studies.
- Honorary Treasurer, Scottish Council on Archives.
- Member, Management Group, Scottish Council on Archives.
- Associate Editor, Scottish Historical Society.

John MacColl

- Member of JISC Information & Resources Committee.
- Member, JISC Digital Content Advisory Group.
- Board Member, Scottish Digital Library Consortium.
- Committee Member, Scottish Confederation of University & Research Libraries.

Hilda McNae

- Member of the JANET-Web Services Portal Expert Working Group.

Jackie Proven

- Representative, Scottish Digital Library Consortium Repository Group.

Norman Reid

- Member, The Institute for Photography in Scotland.
- Board Member, The Hill Adamson, Edinburgh.
- Member, Section Bureau, International Council on Archives, Section for Universities and Research Institutions.
- External Examiner, Centre for Archive and Information Studies, University of Dundee.
- Member, Editorial Board, Journal of the Society of Archivists.
- Member, Editorial Board, The Mediæval Journal.

Maia Sheridan

- Member, British Records Association.

Jeremy Upton

- Chair Scottish and Northern Irish Periodicals Consortium (SNIPES).
- Member, Scottish Higher Education Digital Library Consortium Steering Group.
- Member, JISC Collections Stakeholders Group.

Jean Young

- Library representative on JIBS (JISC-Assisted Bibliographic Services Group).
- Library representative on LOCKSS E-Journal Archiving Initiative.
- Library representative on the Scottish Digital Library Consortium.
- Library representative on BUFVC (British Universities Film and Video Council).
- Member of UKeIG (UK e-Information Group).

Professional Qualifications & Awards

Graeme Hawes

- MSc Information & Library Studies, awarded with distinction, Summer 2010 (Robert Gordon University).
- Douglas Anderson Prize for the best Masters thesis in the fields of Knowledge Management, Information Retrieval or Information Technology, Robert Gordon University.
- [Special mention](#) to Dissertation Project in the 2010 JISC-Assisted Bibliographic Services Student Awards.

Iain Veitch

- MSc Information & Library Studies, awarded Summer 2010 (Robert Gordon University).

Finance

Income

University Block Grant	4,127,877
Collections Enhancement Fund	700,000
Library Income (fines, sales, etc)	298,097
Less Closing Income	- 9,175

Total Income	5,116,799
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Expenditure

Library Operations	437,446
Books	629,434
Journals, Databases, & E-resources	1,926,412
Salaries	2,033,169
Uncommitted	3,985
Outstanding Commitments	86,353

Total Expenditure	5,116,799
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Key Performance Indicators

Site Libraries' visitors

- St Mary's Library: 64,689 (up 23% on 2009/10).⁴
- JF Allen Library: 57,481 (up 36% from 2009/10).

User Education

Total person hours spent teaching (Academic Liaison Team): 4,092.

Gifts

Figures for gift receipt are currently collected by calendar year:

- In 2010 we processed 5,355 gift items. We took 1,403 of these into stock, and there are still some collections waiting to be processed.
- In 2011 we have so far processed 1,149 gift items. We took into stock 369 items, and there are still 3 large collections partially processed.

ILL

We supplied 1,429 items this year, up by 24% over last year. For our own users we procured 3,624 items this year.

Short Loan

Books were provided for short loan for 260 permanent modules, plus 119 modules in Semester 1 and 152 in Semester 2, plus 18 modules that ran all year.

Booklists for modules ranged from 1 to 400 items.

As part of their work the team also scanned and deposited 1,646 items into the University's Module Management System (MMS). These have to be tracked and recorded under the terms of the Copyright Licensing Agency's University licence.

E-Resource Usage Statistics

Some examples of full-text downloads (Aug 2010 – July 2011):

- JSTOR: 430,223.
- ScienceDirect: 257,838.
- SEEKER discovery service:
 - 43,469 sessions (Oct 2010-July 2011).
 - 28,917 full-text accesses/downloads.
 - 20,944 OpenURL links into full-text used.

Catalogue

Our online catalogue, SAULCAT, now holds 801,481 bibliographic records representing 866,818 individual items.

In 2010-2011 we created 15,488 new records (does not include e-resources) representing 19,260 items.

E-books

112,929 records from EEBO (*Early English Books Online*) were loaded into SAULCAT in January 2011. Total e-books now catalogued in SAULCAT: 169,072.

E-journals

Current number of bibliographic records in SAULCAT: 35,625.

Research Repository (Research@StAndrews:FullText)

In June we reached our 1,000th deposit. The total now stands at 1,098. Over the past five years, deposit levels have been as shown here:

Year	Repository deposits
2007	106
2008	200
2009	176
2010	299
2011	311

A breakdown by type for the most numerous categories is shown here:

Item type	Number
Thesis	720
Journal article	230
Report	40
Conference paper	49

The repository received 138,500 page views from 31,153 visits, with visitors coming from 157 countries. This represented an increase of approximately 10% on the previous year.

⁴ The relocation of the Main Library service to St Mary's from the beginning of June will be a factor in this increase.

Special Collections Teaching Statistics 2008/09 – 2010/11

Teaching Using Collections: figures represent staff contact hours. Thus one class for one hour using 2 members of Special Collections staff will be counted as 2 hours.

Type of class	2008/09			2009/10			2010/11		
	PG	UG	Total	PG	UG	Total	PG	UG	Total
Classes taught by Special Collections staff	131.5	9	140.5	91.5	20	111.5	42	5	47
Classes taught by other staff using Special Collections material	31	3	34	29	16	45	9	20	29
Training (internal, admin etc.)	n/a	n/a	4.5	n/a	n/a	7	n/a	n/a	3
External talks, conferences, tours, school classes, community groups etc.	n/a	n/a	44.5	n/a	n/a	55	n/a	n/a	50
Total for year			223.5			218.5			129 ⁵

⁵ Special Collections was closed from 7 February to 27 June due to relocation to the North Haugh and provision of teaching was severely curtailed between those dates.

www.st-andrews.ac.uk/library



University of
St Andrews

600
YEARS

Designed and printed by Print & Design,
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Front cover photos: The Main Library, Level 2,
immediately after and just before the refurbishment
work of the summer vacation 2011

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